

January 30, 2012

Dear Parents,

You are cordially invited to attend the Parents’ Night to be held on February 24, 2012 (Friday). We hope you would take this opportunity to meet our teachers, who would be glad to update you about your child’s overall performance in academic and other aspects. You are also welcome to share with the teachers about your child’s study habits and routines at home. We are expecting that such mutual sharing will benefit our students.

The class teachers of your child will await your arrival in Rm \_\_\_\_\_ at \_\_\_\_\_ p.m. on February 24, 2012. Upon arrival, kindly show this letter to the class teacher for reference.

On the same day, we will distribute the school report of the First Term. Should you need any advice on how to better manage the education of your child and career issues, please contact the Discipline and Counseling Team and Career Team teachers through the class teacher.

Yours sincerely,  
Abu Bakar Ma Wing Cheung  
Vice Principal

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**Reply Slip**

**School Notice 036 – Parents’ Night**

(Please put a tick ✓ in the appropriate box below and instruct your child to return the reply slip to the class teacher on February 4, 2012.)

- I will be able to meet the class teacher at the appointed time.\*
- I will not be available at the appointed time, but I will call the class teacher on or before February 4, 2012 to arrange an alternative time for the meeting.

**Remarks: \* If you are unable to keep the appointment afterwards, please contact us immediately on 2570 9066 to make suitable arrangements.**

Name of Parent / Guardian: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Student:	Class:	Class No.:
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