

October 3, 2018

Dear Parents / Guardians,

The Parent-Teacher Association (PTA) is formed to provide opportunities for parents to work closely with the school and teachers for the whole person development of the children. With your active participation, we hope that your child would adapt to school life with greater ease and grow up in a healthier environment.

Responsibilities of PTA Executive Committee members include holding regular meetings, organizing activities such as picnic, parents' workshops, etc.

On behalf of the PTA, we would like to invite you to take part in the election of the 22nd Executive Committee.

Your support to the PTA means a lot to your children and all staff in our school.

Please kindly fill in the reply slip and return it to the class teacher of your child on or before October 12, 2018.

Yours faithfully,

Zareenah S. Y. Ho
Principal

✂-----

Reply Slip
School Notice 008- PTA Election

I acknowledge receipt of the School Notice 008 and

- I do not wish to take part in the PTA election.
- I wish to take part in the PTA election and below is my personal profile for your reference.

Name of Parent / Guardian: _____ Tel: _____

Signature of Parent / Guardian: _____ Date: _____

Personal Profile: _____

Name of Student:	Class:	Class No.:
------------------	--------	------------

*Please put a '✓' in the appropriate box