

September 5, 2011

Dear Parents / Guardians,

1. Special timetables for 5th to 8th September are set out below:

Class	S1 – S7
Date	5th September (Mon)
Time	
08:20-08:30	Queue up
08:30-09:45	Assembly
09:45-10:00	Return to Classroom
10:00-10:15	Recess
10:15-12:15	Class Management
12:15	School Dismissal

Class	S1 – S7
Date	6th Sept (Tue) – 8th Sept (Thu)
Time	
08:10-08:30	Assembly
08:30-09:10	Class Teacher Period
09:10-09:50	2nd period
09:50-10:05	Recess
10:05-10:45	3rd period
10:45-11:25	4th period
11:25-11:35	Recess
11:35-12:15	5th period
12:15	School Dismissal

2. School hours from 9th to 13th October:
Monday to Thursday: 8:05 am – 4:05 pm
Friday: 8:05 am – 3:25 pm

3. Since Other Learning Experience Period will start on 14th October on every Friday, therefore school leaving time will be changed to 4:25 pm.

4. School Bus will depart as follows:

5th to 8th September at 12:30 pm

Start from 9th September, school buses leave school at 4:30 pm.

5. All students must bring the student handbook to school every day. Parents are requested to use the handbook to correspond with class teachers.

Yours sincerely,

Yusuf C. W. Yu
Principal